

Druid Hills Presbyterian Church

Non Member Wedding Fees with Overseeing Minister

Base cost of a Saturday Wedding rental: \$3,700

Included in the Base Cost: Officiating Minister, Church Wedding Coordinator, Organist (or consultation with DHPC Music Director if not using Organist), Audio Technician, Security (2hr rehearsal, 4hr wedding), Cleaning & Setup, Facility Rental Cost (2hr rehearsal, 4hr wedding), \$500 refundable Security Deposit.

Base cost of a Saturday Dining Hall rental: \$680

Included in the Base Cost: Dining Hall Rental for up to 4hrs, 4hrs of Security Coverage, Cleaning, Trash Removal and Setup Fee.

Additional fees listed below will be included in amount due if relevant to your wedding:

- Robe Rental Fee - \$50/robe
- Sunday Wedding Fee - \$250
- Outside Caterer Fee - \$100
- Additional Security Time - \$50/half hour
- Parking Lot Rental - \$500
- Piano Tuning Fee - \$125
- Organist Fee for Soloist(s)/Instrumentalist(s) Rehearsal - \$75/hr
- Up to 2 additional Wireless Lavalier mics - \$55/mic
- Up to 1 additional Hand Held Wireless - \$45/mic
- Up to 2 Shure Vocal Microphones (singing) - \$35.00 each (hard wired)
- Up to 2 Standard hand held microphone (wired, on stand) - \$25.00 each
- Up to 3 Electric Input Audio Device for instruments (DI Box) - \$25.00 each
- Fender PA system with one hard wired microphone OR one wireless handheld on stand - \$125.00
- LCD Projector on cart with 9' diagonal screen (client to provide AV source with VGA Output) - \$200.00

Officiating Minister Fees: If a DHPC pastor will not officiate, and is only overseeing the service, your non-DHPC officiating pastor must be paid directly by you or your family, and any fees for his/her services should be discussed between you and that pastor. All non DHPC officiating or assisting pastors must be approved by the DHPC pastor and the Session.

Music:

- This includes the consultation, rehearsal and the wedding ceremony. Additional fees may be negotiated directly with the organist if more than 30 minutes of pre-service music or music requiring unusual demands is desired.
- If you wish to hire a pianist for your wedding, there will be an additional fee (listed above) to tune the piano.

AV/Audio Technician:

- This includes one lavalier mic, one soloist mic, and one organist or pianist mic.
- An audio recording will be emailed to the bride as an mp3 file after the wedding.

***NOTE:** If the DHPC Organist does not play for the wedding, for any reason, the Director of Music Ministries or Organist must consult with the bridal couple and the musician concerning the music. This is included in the base fee.

Facilities Use:

- This includes use of Sanctuary, two additional rooms for the wedding party to dress and restroom accommodations.

Converse Hall Rental Cost

- This fee covers the cost for renting our Dining Hall (named Converse Hall) for your reception or rehearsal dinner. There are additional Security and Cleaning fees associated with this use listed above.

Security Deposit:

- The security deposit must be paid at the time the wedding date is reserved. It is fully refundable within five (5) days from the date that the wedding was reserved. **The security deposit is non-refundable after five days from the date that the wedding was reserved, even if your wedding does not occur as scheduled.** Your Security Deposit is fully refundable two weeks after your wedding, pending no abnormal wear and tear or damage was done to the facilities, and all policies have been adhered to.

All fees must be paid in full at least sixty days prior to the rehearsal date. (Checks must clear the bank no later than forty-five days before the rehearsal and you will be contacted if fees have not been paid by this date.)

By signing below, I hereby acknowledge that I have completely read and fully understand the Druid Hills Presbyterian Church Wedding Policy and the Wedding Fee List and will adhere to all policies and pay any and all fees in full no later than sixty days before my wedding date. I hereby take full responsibility of my actions and those of my vendors and wedding guests, and will pay for any damages done by anyone attending my wedding.

Bride _____ Date: _____

Groom _____ Date: _____